

**PIERCE COUNTY BOARD OF SUPERVISORS**

Tuesday, February 28, 2017 – 7:00 p.m.

Courthouse – County Board Room

414 W. Main St., Ellsworth, WI 54011

1.	Call to order
2.	Call of the roll by the Clerk 2a. Establish Quorum 2b. Adopt Agenda
3.	Pledge of Allegiance to the flag.
4.	Public Comment: County Board will receive public comments on any issue not related to agenda items, discussion by board members may take place but no action will be taken on any item raised.
5.	<b>Resolutions for consideration:</b> <b>First reading:</b> 5a) Resolution No. 16-30 Amend Fees for Issuing Permits and Making Inspections and Investigations of Certain Types of Establishments
6.	<b>Resolutions for consideration:</b> <b>Second reading:</b> 6a) Resolution No. 16-27 Authorization to use Jail Assessment Fund to Purchase Equipment, Supplies and Materials for the New Jail Facility and Provide Medical Services to Inmates 6b) Resolution No. 16-28 To Accept the Donation in the Amount of \$53,193 from Xcel Energy to Support the New Emergency Operations Center at the Pierce County Sheriff's Department/Jail Facility
7.	<b>Ordinances for consideration:</b> <b>First reading:</b> 7a) None
8.	<b>Ordinances for consideration:</b> <b>Second reading:</b> 8a) None
9.	<b>Appointments:</b> 9a) None
10.	Future agenda items:
11.	Next meeting: March 28, 2017; 7 p.m.; County Board Room, Courthouse
12.	Adjourn
Questions regarding this agenda may be made to Jamie Feuerhelm at 715-273-6744. Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-6851.	

jrf 02/10/2017

# **5a.**

## **Resolutions for First Reading:**

**Resolution No. 16-30 Amend  
Fees for Issuing Permits and  
Making Inspections and  
Investigations of Certain Types  
of Establishments**

## Finance/Personnel Meeting February 6, 2017

**Agenda Item:** Discuss/take action on Resolution 16-XX to amend fees for issuing permits and making inspections.

**Requesting Agency:** Public Health Department

**Background:**

Pierce County has adopted Chapter 184 of the Pierce County Code to allow for regulation of retail food establishments, taverns, hotels, restaurants, tourist rooming houses and other establishments; and Chapter 212 of the Pierce County Code to allow for regulation of Tattooing and Body Piercing.

Pierce County is acting as an agent of the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP) to administer a retail food establishment licensing program and as an agent of the Department of Safety and Professional Services (DPS) to administer a tattooing and body piercing licensing program.

Pierce County has established fees for issuing permits, making investigations and administering the retail food establishment licensing program under the ordinance as provided for in section 97.41 Wis. Stats and for tattooing and body piercing under section 463.16 Wis. Stats. The fees were last updated in 2011 and Department of Agriculture and Consumer Protection (DATCP) retail food establishments were added in 2012. Significant increases in personnel and other program costs have occurred and the fees no longer cover the cost to provide the service. See attached Resolution 16-XX.

**The following updates to the fee structure are respectfully requested:**

1. Fee increase to cover costs through 2019
  2. Add a fee of \$150 for a sanitation inspection for taverns not serving food
  3. Increase re-inspection fee from \$100 to \$150
- 
1. **Fee increase:** An annual permit fee increase of 10% will cover the projected public health program operating costs from 2017 through 2019.
  2. **Add a fee for a sanitation inspection for taverns not serving food:** A sanitation inspection for a tavern not serving food is occasionally requested by a municipality prior to the issuance of a liquor license. Establishing a \$150 fee to conduct an inspection at the request of the municipality would allow the department to provide this service.

3. Increase re-inspection fee to \$150: The current re-inspection fee is \$100. The fee is charged on the second re-inspection visit. An increase is needed due to increasing personnel costs and may also decrease the number of re-inspections. An average of approximately 30% (66) of inspections require a re-inspection and 5% (10) require a second re-inspection.

The Board of Health approved the fee structure updates at the January 12, 2017 meeting.

**Staff Recommendation:**

I respectfully request approval of Resolution 16-XX and forward to the County Board for consideration.

**Recommended Motion:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Resolution 16-XX to amend fees for issuing permits and making inspections and investigations of Certain Types of Establishments and forward to the County Board for consideration.

## RESOLUTION NO. 16-30

### Amend Fees for Issuing Permits and Making Inspections and Investigations of Certain Types of Establishments

**WHEREAS**, Pierce County has adopted Chapter 184 of the Pierce County Code to allow for regulation of retail food establishments, taverns, hotels, restaurants, tourist rooming houses and other establishments, and adopted Chapter 212 to allow for the regulation of tattooing and body piercing; and

**WHEREAS**, in regulating said Chapter 184 establishments, the Pierce County Public Health Department is acting pursuant to Wis. Stat. § 97.41 as an agent of the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP), and in regulating tattooing and body piercing the Pierce County Public Health Department is acting pursuant to Wis. Stat. § 463.16 as an agent of the Wisconsin Department of Safety and Professional Services (DSPS); and

**WHEREAS**, Pierce County has established fees for issuing permits, making investigations and administering the retail food establishment licensing program as provided for in Wis. Stat. § 97.41, and for regulating tattooing and body piercing as provided for in Wis. Stats. § 463.16; and

**WHEREAS**, said fees need to be amended from time to time based upon increased rates set by the Wisconsin DATCP, Wisconsin DSPS, and pursuant to PCC §§ 184-7 and 212-4; and

**WHEREAS**, the Pierce County Board of Health, at its meeting on January 12, 2017, and Finance and Personnel Committee at its meeting on February 6, 2017, recommended that the fees previously established in Resolution 12-31 be amended as follows:

Category	Annual Fee	Pre-Inspection Fee Existing Facility	Pre-Inspection Fee New Construction
<b>Restaurants</b>			
Pre-Packaged	<del>\$146</del> <u>\$161</u>	<del>\$190</del> <u>\$209</u>	<del>\$235</del> <u>\$259</u>
Additional Area	<del>\$120</del> <u>\$132</u>	<del>\$200</del> <u>\$220</u>	<del>\$245</del> <u>\$270</u>
Simple	<del>\$230</del> <u>\$253</u>	<del>\$253</del> <u>\$278</u>	<del>\$298</del> <u>\$328</u>
Moderate	<del>\$330</del> <u>\$363</u>	<del>\$375</del> <u>\$413</u>	<del>\$420</del> <u>\$462</u>
Complex	<del>\$540</del> <u>\$594</u>	<del>\$506</del> <u>\$557</u>	<del>\$551</del> <u>\$606</u>
Temporary Per Event	<del>\$35</del> <u>\$39</u>		
<b>Body Art</b>			
Tattoo	<del>\$144</del> <u>\$158</u>	<del>\$168</del> <u>\$185</u>	<del>\$213</del> <u>\$234</u>
Piercing	<del>\$144</del> <u>\$158</u>	<del>\$168</del> <u>\$185</u>	<del>\$213</del> <u>\$234</u>
Combined	<del>\$234</del> <u>\$257</u>	<del>\$234</del> <u>\$257</u>	<del>\$279</del> <u>\$307</u>
Temporary per event	<del>\$150</del> <u>\$165</u>		
<b>Category</b>	<b>Annual Fee</b>	<b>Pre-Inspection Fee Existing Facility</b>	<b>Pre-Inspection Fee New Construction</b>
<b>Recreation</b>			
Campgrounds:			
1-25 Sites	<del>\$175</del> <u>\$193</u>	<del>\$276</del> <u>\$304</u>	<del>\$321</del> <u>\$353</u>
26-50 Sites	<del>\$250</del> <u>\$275</u>	<del>\$334</del> <u>\$367</u>	<del>\$379</del> <u>\$417</u>

51-100 Sites	\$305 <u>\$336</u>	\$380 <u>\$418</u>	\$425 <u>\$468</u>
101-199 Sites	\$355 <u>\$391</u>	\$425 <u>\$468</u>	\$470 <u>\$517</u>
200+ Sites	\$410 <u>\$451</u>	\$480 <u>\$528</u>	\$525 <u>\$578</u>
Special Event Campgrounds:			
1-25 Sites	\$175 <u>\$193</u>		
26-50 Sites	\$250 <u>\$275</u>		
51-100 Sites	\$305 <u>\$336</u>		
101-199 Sites	\$355 <u>\$391</u>		
200+ Sites	\$410 <u>\$451</u>		
Rec/Ed Camp	\$505 <u>\$556</u>	\$483 <u>\$531</u>	\$528 <u>\$581</u>
Public Swimming Pool	\$231 <u>\$254</u>	\$231 <u>\$254</u>	\$276 <u>\$304</u>
Water Attraction	\$216 <u>\$238</u>		
Water Attraction with up to 2 slides	\$312 <u>\$343</u>		
Waterslide	\$186 <u>\$205</u>		
Pool Slide	\$150 <u>\$165</u>		
Lodging			
B&B	\$156 <u>\$172</u>	\$252 <u>\$277</u>	\$297 <u>\$327</u>
Tourist Rooming House; 1-4 rooms	\$156 <u>\$172</u>	\$230 <u>\$253</u>	\$275 <u>\$303</u>
Hotel/Motel:			
5-30 Rooms	\$240 <u>\$264</u>	\$290 <u>\$319</u>	\$335 <u>\$369</u>
31-99 Rooms	\$280 <u>\$308</u>	\$336 <u>\$370</u>	\$381 <u>\$419</u>
100-199 Rooms	\$372 <u>\$409</u>	\$483 <u>\$531</u>	\$528 <u>\$581</u>
200+ Rooms	\$558 <u>\$614</u>	\$633 <u>\$696</u>	\$678 <u>\$746</u>
School-Full Service			
DPI Satellite	\$150 <u>\$165</u>		
DPI Production	\$360 <u>\$396</u>		
License Description			
Food sales of at least \$1,000,000 and processes potentially hazardous foods	\$959 <u>\$1,055</u>	\$959 <u>\$1,055</u>	\$1,009 <u>\$1,110</u>
Food sales of at least \$25,000 but less than \$1,000,000 and processes potentially hazardous foods	\$371 <u>\$408</u>	\$371 <u>\$408</u>	\$421 <u>\$463</u>
Food sales of at least \$25,000 and is engaged in food processing but does not process potentially hazardous	\$266 <u>\$293</u>	\$266 <u>\$293</u>	\$316 <u>\$348</u>
Food sales of less than \$25,000 and is engaged in food processing	\$84 <u>\$92</u>	\$84 <u>\$92</u>	\$134 <u>\$147</u>
Does not engage in food processing	\$63 <u>\$69</u>	\$63 <u>\$69</u>	\$113 <u>\$124</u>
NOTE: The Pre-inspection Fee will be waived for a facility meeting the definition of, and being permitted as, a Special Organization serving food.			
Additional Fees:			
Facility Name or Legal Licensee Name change Only	\$25		
Re-inspection Fee	\$100 <u>\$150</u>		
Explanation – Fee assessed on the 3 <sup>rd</sup> and 4 <sup>th</sup> visits for the same violation. A citation will be issued at the 5 <sup>th</sup> and subsequent visits.			
Late Fee	\$100		

*Explanation – If the annual permit fee is not paid by June 30, the day the permit expires, the department shall require the operator of the establishment to pay a penalty fee, in addition to the annual permit fee, for renewal of the permit. If the late fee plus the annual permit fee is not paid within forty-five (45) days from the date of expiration, the department shall require the operator of the establishment to pay an additional penalty fee. If the two late fees plus the annual permit fee is not paid within ninety (90) days of expiration, the department will issue the operator a citation for operating without a permit.*

Duplicate Fee	\$15
Inspection Fee	\$25

*Explanation – Fee assessed for a currently permitted mobile facility currently permitted by the State of Wisconsin or another WI DATCP / Health Agent as mobile.*

Sanitation Inspection Fee	\$150
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*Explanation – A sanitation inspection for a tavern not serving food is occasionally requested by a municipality prior to the issuance of a liquor license.*

Consultation Fee	\$100
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*Explanation – Fee assessed for a consultative visit on-site required by prospective operator/owner to determine feasibility and/or functionality of space. If the facility becomes operational within six (6) months of consultation, this fee will be applied towards pre-inspection fee.*

Plan Review Fee	\$100
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*Explanation – Fee assessed for HACCP recipe reviews, variance requests, equipment changes or reviewing blueprints for proposed facility.*

**NOW THEREFORE, BE IT RESOLVED**, that the Pierce County Board of Supervisors adopts the fee schedule as outlined above and that these fees shall take effect upon adoption.

Dated this 28<sup>th</sup> day of February, 2017.

\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

*BDL*

Adopted: \_\_\_\_\_

**6a.**

**Resolutions for Second Reading:**

**Resolution No. 16-27**

**Authorization to use Jail  
Assessment Fund to Purchase  
Equipment, Supplies and  
Materials for the New Jail  
Facility and Provide Medical  
Services to Inmates**



**RESOLUTION NO. 16-27**  
**AUTHORIZATION TO USE JAIL ASSESSMENT FUND TO PURCHASE**  
**EQUIPMENT, SUPPLIES AND MATERIALS FOR THE NEW JAIL FACILITY AND**  
**PROVIDE MEDICAL SERVICES TO INMATES**

**WHEREAS**, the Sheriff's Department seeks to purchase equipment, supplies and materials to improve the new jail facility and provide necessary medical services to inmates; and

**WHEREAS**, the Sheriff's Department is requesting authorization for said equipment, supplies and materials, more specifically set forth on the attached Exhibit A, and that they be paid from the Jail Assessment Fund; and

**WHEREAS**, the Finance Director has submitted documentation confirming that there are sufficient funds within the Jail Assessment Fund to cover the requested expenditure; and

**WHEREAS**, the Corporation Counsel has conducted legal research with regard to the Jail Assessment Fund, and concluded that in accordance with §302.46 and 59.25(3)(g) Wis. Stats., the Jail Assessment Fund can be used with respect to the expenses set forth herein, and further concluded that use of the jail assessment funds requires authorization by the County Board of Supervisors; and

**WHEREAS**, the Law Enforcement Committee, at its meeting on December 7, 2016, and the Finance and Personnel Committee, at its meeting on January 3, 2017, authorized the expenditures set forth in Exhibit A and recommended that they be paid from the Jail Assessment Fund.

**NOW THEREFORE, BE IT RESOLVED**, that the Pierce County Board of Supervisors hereby authorizes the expenditures for the jail as set forth in Exhibit A and an amount not to exceed \$85,000.00, and that said expenditures be paid from the Jail Assessment Fund.

Dated this 24<sup>th</sup> day of January, 2017.

\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel  
*BDC*

Adopted: \_\_\_\_\_

## Exhibit A

Description	Quantity	Total
Flat Sheet, Navy 58x90, T-180 count	320	\$1,350.00
Supreme Sealed Poly Mattress w/pillow 25x75x4.5	80	\$6,560.00
Budget Grade Institutional Towels	160	\$269.50
Budget Grade Institutional Washcloths	160	\$45.50
Gray Blanket, 66x90, Poly	160	\$840.00
TriStitch V-Neck Shirts, Red	80	\$419.24
TriStitch V-Neck Shirts, Green	136	\$744.94
TriStitch V-Neck Shirts, Yellow	134	\$744.94
TriStitch Pull On Trousers, Red	80	\$542.16
TriStitch Pull On Trousers, Green	136	\$962.76
TriStitch Pull On Trousers, Yellow	134	\$962.76
Men's Economy T-Shirts, Orange, Medium (12/pk)	(1) 12 pk	\$24.47
Men's Economy T-Shirts, Orange, Large (12/pk)	(2) 12 pk	\$48.94
Men's Economy T-Shirts, Orange, XL (12/pk)	(2) 12 pk	\$48.94
Men's Economy T-Shirts, Orange, 2XL (12/pk)	(1) 12 pk	\$28.85
Men's Economy T-Shirts, Orange, 3XL (12/pk)	(1) 12 pk	\$28.85
Fleece Sweat Shorts, Ash Gray, Medium	12	\$65.88
Fleece Sweat Shorts, Ash Gray, Large	24	\$131.76
Fleece Sweat Shorts, Ash Gray, XL	24	\$136.56
Fleece Sweat Shorts, Ash Gray, 2XL	12	\$74.76
Fleece Sweat Shorts, Ash Gray, 3XL	12	\$74.76
Crew Neck Sweatshirts, Gray	6	\$41.50
Sweatpants-No Drawstrings, No Pockets	6	\$41.50
Brief-Style Women's Panties (Brown, 12/pk)	17	\$254.92
Solid Color Boxer Shorts (Brown, 12/pk)	22	\$508.19
Men's Crew Socks, Gray (12 pk)	39	\$208.65
Sports Bras (Gray, 12/pk)	7	\$218.93
EVA Clogs (12/pk)	12	\$442.08
Pots, pans, trays		\$5,000.00
Hard Leather Carry Case w/ 3" Swivel Belt Loop for Non-Display Radio	5	\$248.00
3" Replacement Swivel Belt Loop (Make sure this is compatible with above)	15	\$124.80
Microphone, IMPRES Remote Speaker Mic, NC	5	\$392.00
BATT IMPRES LIION 2240T (battery)	3	\$268.80
MediChoice Coveralls and Comfort Shield Lab Safety Boot Covers	24 coverall/50 boots	\$65.00
Garrett THD Hand-Held Metal Detector	1	\$129.97
Button Wall Mount	15	\$52.50
5mm Touch Memory Button	10	\$31.50

Phillips Head Screws (for Mounting, box of 55)	1	\$2.50
Peerless Color Coated Handcuffs, Orange	25	\$600.25
Peerless Steel Chain Link Leg Irons	25	\$973.75
Double Cuffs	1 case/100	\$194.00
Magnetic Privacy Blinds		\$1500.00 (estimated)
First Aid Kit Emergency Response Trauma Bag (over 400 items)	1	\$169.64
Transport Hood (10/case)	1	\$24.00
Open Top Property Bags, 28" H x 20" W x 4" Gusset	80	\$1,040.00
Mop Bucket with Wringer Set, Bronze, 26 quart	3	\$159.00
Brooms	10	\$100.00
Mop Head, Cotton, 24 oz	12	\$45.36
Mop Handles, Hardwood Hinged (1 case of 12)	1	\$89.00
Dust Pan, Heavy Duty	10	\$20.00
Tough Guy 4PGN8, 10.3 Gallon Open Top Trash Can, Black	18	\$178.02
Hefty 6 Gallon Handled Open Trash Can, Black	17	\$89.76
Trashmaster 32 Gallon with Lid and Wheels	2	\$38.64
Plunger	7	\$34.65
Brush, Toilet Bowl	1 case of 12	\$17.64
Laundry Bags, Velcro 18x24 (12/pk)	(6) 12 pks	\$198.00
Mesh Box In-Cell Organizer	60	\$540.00
Adjustable, Clear-Top Shower Curtain	10	\$130.00
36 in Shower Curtain Rod (Tension)	10	\$300.00
LiveScan (2)	2	\$40000 (estimated)
Booking Camera	1	\$200 (estimated)
Chair, Armless, Stckbl, SlateBlue	56	\$2,184.00
Chair, Modu Maxx Fire Retardan	21	\$1,153.32
Table, Endurance, Slate Blue	6	\$3,432.00
Treadmill	1	\$3500.00 (est)
Round 48" folding tables	5	\$364.95
Rectangular 6' folding tables	5	\$239.95
Medical exam table	1	\$709.64
Stool w/ wheels	1	\$100.00
		<b>Total \$80,461.98</b>
		Est. Freight: \$4,500
		Total Not to Exceed \$85,000



Jamie Feuerhelm <jamie.feuerhelm@co.pierce.wi.us>

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## F&P Request Form

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sgustafs@co.pierce.wi.us <sgustafs@co.pierce.wi.us>

Fri, Dec 9, 2016 at 8:46 AM

To: jamie.feuerhelm@co.pierce.wi.us, joann.miller@co.pierce.wi.us, julie.brickner@co.pierce.wi.us,  
brad.lawrence@co.pierce.wi.us, sgustafs@co.pierce.wi.us

Thank you for submitting request

### Response summary

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#### Timestamp

Fri Dec 09 2016 09:46:55 GMT-0500 (EST)

#### Username

jmatthys@co.pierce.wi.us

#### Meeting Date

2017-01-09

#### Agenda Item

Transfer of Funds from Jail Assessment to Sheriff

#### Requesting Agency

Sheriff's Office

#### Background

The Sheriff's Office will be in need of purchasing supplies and equipment for the new Jail facility in 2017 in preparation for it's opening. Statute allows for such supplies/equipment to be funded by Jail Assessment funds so long as the items are jail specific.

#### Staff Recommendation

On December 7, 2016 the Law Enforcement Committee met and unanimously voted in favor of the transfer of funds not to exceed \$85,000 dollars from Jail Assessment funds to the Sheriff for purchasing such supplies and equipment.

#### Recommended Motion: (Motion by seconded by to approve and authorize)

Motion to transfer funds from Jail Assessment to Sheriff in the amount not to exceed \$85,000 for the purchase of supplies and equipment for the new Jail facility.

#### Requestor's email address

jmatthys@co.pierce.wi.us

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**6b.**

**Resolutions for Second Reading:**

**Resolution No. 16-28 To Accept  
the Donation in the Amount of  
\$53,193 from Xcel Energy to  
Support the New Emergency  
Operations Center at the Pierce  
County Sheriff's Department/Jail  
Facility**

**RESOLUTION NO. 16-28**

**To Accept the Donation in the Amount of \$53,193 from  
Xcel Energy to Support the New Emergency Operations Center at the  
Pierce County Sheriff's Department / Jail Facility**

**WHEREAS**, counties, as part of their emergency management functions, are required to have an incident command system to be utilized by government officials, officers and employees whose duties include responding to a disaster or the imminent threat of a disaster; and

**WHEREAS**, a county Emergency Operations Center is designed to serve as a local or regional incident support center, representing the physical location at which coordination of information and resources normally takes place; and

**WHEREAS**, the major limitation of most Emergency Operations Centers is space, as meeting rooms and a communications center are necessary, along with a kitchen, breakroom and a restroom with showers, and therefore, due to its size and significant cost, most Emergency Operation Centers have multiple functions; and

**WHEREAS**, after discussing the positive and negative perspectives of including emergency management operations in the new Pierce County Sheriff's Department / Jail Facility, the Ad Hoc Jail Planning and Specifications Development Committee, at its meeting on February 11, 2015, and the Finance and Personnel Committee, at its meeting on April 6, 2015, recommended including space for emergency management operations in the design of the new facility. The County Board, in Resolution 15-06, as part of its overall authorization of pursuing the recommendations of the Ad Hoc Jail Planning and Specifications Development Committee, approved the inclusion of space for emergency management operations at the new Pierce County Sheriff's Department / Jail Facility; and

**WHEREAS**, in the past, Xcel Energy has provided significant financial support to Pierce County emergency management operations and continues to do so by offering a generous donation of \$53,193 toward the purchase of equipment, supplies and materials for the new Emergency Operations Center, as shown on the attached Exhibit A; and

**WHEREAS**, a County Board may accept donations or gifts for any public governmental purpose within the powers of the county pursuant to s. 59.52(19), Wis. Stats. Furthermore, gifts and donations above \$5,000 must be considered for acceptance by resolution to the full County Board of Supervisors, pursuant to Pierce County Code § 4-13(M); and

**WHEREAS**, if accepted by the County Board, the funds would be used for a public governmental purpose by supplementing and reducing the costs to the taxpayer of equipment, supplies and materials for the new Emergency Operations Center; and

**WHEREAS**, the Law Enforcement Committee, at its meeting on December 7, 2016, and the Finance and Personnel Committee, at its meeting on January 3, 2017, recommended accepting the donation from Xcel Energy in the amount of \$53,193 to be used toward the purchase of equipment, supplies and materials, as set forth in Exhibit A, for the new Emergency Operations Center at the Pierce County Sheriff's Department / Jail Facility.

**NOW, THEREFORE, BE IT RESOLVED** that the Pierce County Board of Supervisors does hereby authorize the acceptance of the donation of \$53,193 from Xcel Engery to be used toward the purchase of equipment, supplies and materials, as set forth in Exhibit A, for the new Emergency Operations Center at the Pierce County Sheriff's Department / Jail Facility;

**BE IT FURTHER RESOLVED** that Pierce County extends sincere appreciation to Xcel Energy for their gracious donation to the residents of Pierce County.

Dated this 24<sup>th</sup> day of January, 2017.

\_\_\_\_\_  
Jeffrey A. Holst, Chair  
Pierce County Board of Supervisors

ATTESTED TO BY:

APPROVED AS TO FORM AND LEGALITY BY:

\_\_\_\_\_  
Jamie Feuerhelm, County Clerk

\_\_\_\_\_  
Bradley D. Lawrence, Corp. Counsel

*BDL*

Adopted: \_\_\_\_\_

## Exhibit A

### EOC related expenses for new EOC facility

<u>Item:</u>	<u>Quantity</u>	<u>Unit price</u>	<u>Total</u>
EOC – tables	8	\$ 750.00	\$ 6,000.00
EOC – chairs	25	\$ 260.00	\$ 6,500.00
EOC – 50” TVs	4	\$ 940.00	\$ 3,760.00
EOC – white boards	4	\$ 125.00	\$ 500.00
EOC – wireless access point	4	\$1,100.00	\$ 4,400.00
Kitchen – fridge	1	\$1,100.00	\$ 1,100.00
Kitchen – stove w/ single oven	1	\$ 700.00	\$ 700.00
Kitchen – microwave	1	\$ 300.00	\$ 300.00
Kitchen – misc. equipment	1	\$ 200.00	\$ 200.00
Other:			
POTS lines for fax in PIO	2	\$ 1,075.00	\$ 2,150.00
Antennas, radio cabling, & installation	3	\$ 1,667.00	\$ 5,001.00
EOC storage shelving	1	\$ 400.00	\$ 400.00
EOC PA system-Speakers	1	\$ 8,695.00	\$ 8,695.00
Mics, cabling and installation			
10% of total cost for fiber extension and switches for facility			\$ 16,487.00
Grand total:			\$ 53,193.00



PIERCE COUNTY WISCONSIN  
OFFICE OF EMERGENCY MANAGEMENT  
414 WEST MAIN, P.O. BOX 805  
ELLSWORTH, WISCONSIN 54011



Phone: 715-273-6751, 24 HR Emergency 715-273-5051  
Fax No.: 715-273-4047  
E-mail: [gbrown@co.pierce.wi.us](mailto:gbrown@co.pierce.wi.us)

October 14, 2016

Amy Hass  
Xcel Energy

Via email: [amy.hass@xenuclear.com](mailto:amy.hass@xenuclear.com)

Amy:

Pierce County requests financial assistance for items related to the new EOC facility. Attached is a list of items needed for this facility. Please consider funding this request. Thank you.

Sincerely,

Gary Brown, Director  
Pierce County Emergency Management



Northern States Power Company  
d/b/a Xcel Energy  
414 Nicollet Mall  
Minneapolis, MN 55401  
303-628-2644

Wells Fargo Bank, N.A.  
115 Hospital Drive  
Van Wert, OH 45891



0000979238

56-382  
412

9600019921

Date 10/27/16

\$53,193.00 USD

Pay FIFTY THREE THOUSAND ONE HUNDRED NINETY THREE & 00/100\*\*\*\*\* DOLLARS

VOID IF NOT CASHED IN 90 DAYS

To The  
Order  
Of  
PIERCE COUNTY WISCONSIN  
OFFICE OF EMERGENCY MANAGEMENT  
414 WEST MAIN PO BOX 805  
ELLSWORTH WI 54011

*RACZ*

0000979238 10412038249600019921

Payee	Vendor ID	Employee #	Check No.	Date
PIERCE COUNTY WISCONSIN	0000120349		0000979238	10/27/16
Payment Ref	Invoice No.	PO/Contract	Disc/Wth	Pay Amount
930653000009	10142016		.00	\$53193.00

414 Nicollet Mall  
Minneapolis, MN 55401

800.895.4999  
xcelenergy.com



December 2, 2016

Gary Brown  
Pierce County Emergency Management Director  
PO Box 805  
414 West Main Street  
Ellsworth, WI 54011

RE: Funding of Emergency Operation Center

Dear Mr. Brown,

Recently, Xcel Energy's Prairie Island Nuclear Generating Plant provided \$53,193.00 in funding to Pierce County for a new Emergency Operations Center (EOC). This is funding for materials for the new 2017 EOC which was requested for funding in a letter dated 10/14/16. This money should only be used in 2017 to support purchase of the items listed in said letter.

If you have any questions, please let me know at any of the contact points listed: 612-330-5768, 651-334-9997 cell, [amy.hass@xenuclear.com](mailto:amy.hass@xenuclear.com).

Sincerely,

A handwritten signature in black ink that reads 'Amy Hass'.

Amy Hass  
Emergency Preparedness Coordinator

**7a.**

**Ordinances for First Reading:  
NONE**

**8a.**

**Ordinances for First Reading:  
NONE**

**9a.**

**APPOINTEMENTS:  
None**